# **REPORT GENERATION**

## **ABOUT THE CLIENT**

Client reporting in marketing is the process of generating a written record of the campaign performance you've achieved for your client. The report is generated based on predetermined KPI's that are agreed upon by the client and the agency. It's a conversation, between you and your clients. Those reports become the basis around which your discussions occur, your way of showing your worth, and your way of proving how great you are at what you do, a document you deliver to your clients regularly, demonstrating significant metrics that belong to their organization or environment. A client report should be a relatively simple and quick means for key stakeholders and decision-makers to ingest vital information security and drive business goals.

## **CLIENT'S CHALLENGES**

Client challenges are-: Unclear requirements, No baseline from which to report, No standard processes for reporting, inadequate software for reporting, Inexperienced staff. Typical information management challenges include a lack of strategy, digitizing documents, automating processes, controlling the expanding volume, securing information access, minimizing information silos, connecting with older systems, and eliminating low-quality data.t typically is geared around goals you set for yourself. Personal challenges can be easier to establish than group challenges because there's only one person to coordinate with.

# **KEY GAPS**

A gap analysis report is a comprehensive document that outlines the existing gaps between the current and ideal future state of an organization. This report also elaborates on the strategies that must be executed to achieve organizational goals and objectives in the most efficient way possible.a process that a project manager uses to compare actual performance versus expected performance. Any organization is going to profit a lot from this, regardless of if a company is meeting expectations or using its resources in a good way.

### **KEROL SOLUTION**

The client is a global financial services group with headquarter in Tokya, Japan. They are pioneers of investment banking, investment management, and global market dealings with an integrated network spanning over 30+ countries and regions.

### RESULT

The study's data should be presented in a logical sequence without bias or interpretation. Findings may be reported in written text, tables, graphs, and other illustrations. It is important to include a contextual analysis of the data by tying it back to the research questions. A project report summarizes a project's key aspects, including its goals, timeline, budget, progress, and outcomes. It provides project managers with critical information to monitor and evaluate the project's performance, identify potential risks and challenges, and communicate progress to stakeholders